



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai
Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu
Web: <http://www.svhec.com/>

Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2017-2018/Meeting No.04


Date: 04.05.2018

Circular


This is to inform you that, the 4th Meeting of IQAC will be held at on 11.05.2018, 3.00 PM at Principal room. All the IQAC members are requested to attend the meeting. The agenda for the meeting is given below,

Agenda

1. Review of Academic Audit Report – Discussion
2. Department Symposium – Review
3. Review of resources purchase for Library
4. Students placement – Final Status
5. IIPC – Working plan
6. IPR - Activity Schedule
7. Students Feedback - Discussion


Coordinator-IQAC
(Prof.S.Prakasam)




Principal
(Dr.P.Thangavel)

PRINCIPAL
SHREE VENKATESHWARA
HI-TECH ENGINEERING COLLEGE
OTHAKUTHIRAI, GOBI - 638 455

Copy to:

1. SVECT - Office
2. SVHEC - Office
3. All the Members of IQAC



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MINUTES OF MEETING


SVHEC/IQAC/2017-2018/Meeting No.04

Date: 11.05.2018

Item No.	Agenda / Topics	Points discussed	Responsible person	Target Date
1.	Review of Academic Audit Report – Discussion	Academic audit report has been reported to principal and discussed the items	Head of the Departments	-
2.	Department Symposium – Review	Department wise Technical symposium has been scheduled based on academic schedule	Head of the Departments	-
3.	Review of resources purchase for Library	Library – Requirements has been purchased the resources of text books, journals and magazines etc	Librarian	-
4.	Students placement – Final Status	Placement status for the academic year	IIPC Coordinator	-
5.	IIPC – Working plan	Through IIPC – Training programs schedules are reported in the meeting	IIPC Coordinator	Last week of May
6.	IPR - Activity Schedule	IPR cell conducted the 6 workshops and seminars	IPR Coordinator	Last week of May
7.	Students Feedback - Discussion	Discussed the students feedback at department wise and collected the points for resolving	Head of the Departments	Within a week


Coordinator-IQAC
(Prof.S.Prakasam)




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Action taken report for the Minutes of Meeting held on 08.12.2017

S.No.	Points discussed in previous meeting	Action taken
1.	Bridge course - Feedback	Bridge course has been conducted for the 2017 batch students between 01.09.2017 to 13.09.2017
2.	Academic Audit – Initiation.	Academic audit has been initiated for this academic year and the auditors are appointed to carry out the auditing
3.	Review – VAC, VET, Certificate Programs	2017-2018 training programs are
4.	IPR – Workshops - Discussion	Through IPR – 6 activities of workshop and seminars has been organized
5.	Alumni meet – Plan	Alumi meet has been organized on 09.07.2017 with 20 number of participants
6.	NAAC – Status	Discussed all criteria key indicators in the NAAC documents and given the instructions to maintain the documents in a quality manner


Coordinator-IQAC
(Prof.S.Prakasam)




Principal
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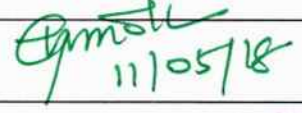








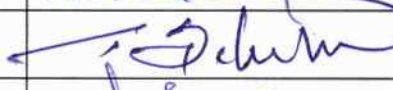
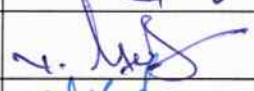
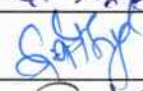
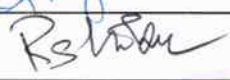

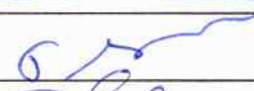


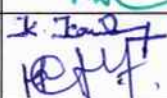


Shree Venkateshwara Hi-Tech Engineering College

Gobi-638455

11.05.2018

The Internal Quality Assurance Cell (IQAC) members list

S.No	Role	Name & Designation	Signature
1	Chairperson & Head of the Institution	Dr.P.Thangavel, Principal	
2	Representing Management	Thiru.K.C.Karupanan, Secretary, SVHEC	
3	Eminent person from local Society	Dr.P.J.Anoop, BDS NGO - Nammagobi Foundation, Gobichettipalayam.	
4	Nominee from Industries	Thiru.D.Venkateshwaran, Partner/ Venbro Ploymers, Erode	
5	Nominee from Employer	Thiru.S.Ramanujam, Manager HR Metalman Auto Private Ltd, Hosur.	
6	Nominee from Alumni	Mr.P.Hariprakash, Design Engineer Hirotec India PVT Ltd, Coimbatore.	
7	Nominee from Stakeholders (Parent)	Thiru.P.Nagaraj Kavindapadi	
8	Senior Administrative Officer	Mrs.S.Sulochana , AO	
9	Administrative Officers	Mr.M.Mahesh Kumar, AO	
10	Members of Faculty	Dr.T.Senthil Prakash, HOD/CSE	
11		Dr.V.Ashokumar, Librarian	
12		Dr.S.Sathyasundari, HOD/MBA	
13		Mr.R.S.Kamalakannan, AP/ECE	
14		Mr.S.Senthilnathan, AP/CSE	
15		Mr.T.Arun Prakash, AP/CSE	
16		Mr.L.Dhaksinamurthy, LO	
17	Coordinator of the IQAC	Dr.S.Prakasam, Vice-Principal	
18	Nominee from Student	Mr.K.Kavin prabhu – III Mech Ms.S.V.Hari dharani – III CSE	




11/05/18

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